



Careers Education, Information, Advice and Guidance (CEIAG) & Provider Access Policy

Policy Reviewed	July 2025
Review date	July 2026

Policy Statement

At Infinite Schools, we are committed to providing a structured and impartial Careers Education, Information, Advice and Guidance (CEIAG) programme that equips our students with the knowledge, skills and understanding they need to make informed choices about their future education, training and employment pathways. This aligns with our school values and supports positive post-16 destinations for all learners.

Statutory Requirements

This policy is developed in accordance with the Education Act 2011, the Statutory Guidance for Schools on Careers Guidance and Access for Education and Training Providers (January 2023), and the Provider Access Legislation (PAL). It also takes into account the 2025/2026 DfE statutory updates and the most recent Keeping Children Safe in Education (KCSIE) guidance.

Student Entitlement

All pupils in Years 7–11 are entitled to:

- Access to a stable careers programme.
- Meaningful encounters with employers and employees.
- Experience of workplaces.
- Encounters with further and higher education providers.
- Personal guidance from a qualified careers adviser.
- Careers information through the school website and careers area.

Provider Access

In line with the Provider Access Legislation (PAL), Infinite Schools ensures that all pupils have access to a range of education and training providers. Providers wishing to request access should contact the Careers Coordinator. Opportunities for access include careers events, drop-down days, curriculum activities, and more.

Implementation

CEIAG is delivered by a wide range of providers such as our internal Careers Coordinator, teachers and support staff, FE Colleges, Universities, visiting speakers, employers, and employees. This includes workshops, work visits, experience, mock interviews, careers fairs, drop down days, and guidance appointments. Our students are supported to explore future pathways. Parents can access CEIAG-related events, local market information (LMI), UCAS and Apprenticeships on our school website.

The programme is differentiated and flexible to meet individual needs, especially for SEND students.

By the end of KS3, all students will have:

- Greater awareness of qualifications and post-16/18 routes.
- Engaged with career platforms and employer encounters.
- Completed a Careers interview and explored careers area resources.
- Developed awareness of employability skills, equality, and the job market.

By the end of KS4, all students will have:

- A CV and covering letter with employer feedback.

- Visited a workplace and a university.
- Participated in employer encounters annually.
- Had individual career guidance and action planning.
- Access to post-16 applications and provider links.

SEND and vulnerable students receive tailored 1-1 interviews, transition programmes and support through dedicated taster sessions, mentoring, and NEET reduction services. Risk factors and attainment data prioritise students accordingly.

The onsite Careers Coordinator liaises with stakeholders to ensure:

- One-to-one guidance for all Year 10/11 students with shared action plans.
- Appointments available for any student via staff referrals.
- Use of Careers and Apprenticeship national platforms.
- Local provider and NEET service referrals.

All staff contribute to CEIAG through subject curriculum and whole-school activities. Support and updates are provided annually on LMI, Gatsby Benchmarks and Compass+ usage.

Infinite Schools has a dedicated space for CEIAG interviews and resources. Budget allocation for CEIAG events and core delivery is included annually.

Gatsby Benchmarks & Compass+ Tracking

Infinite Schools uses the Gatsby Benchmarks as a framework to assess and improve our CEIAG programme. Compass+ is used as our official tracking and assessment tool to evaluate the delivery and impact of each benchmark and to plan improvements across the school. Annual reviews of Compass+ data inform strategic decisions and target NEET prevention work.

Impact

The impact of the CEIAG programme is measured through:

- Positive post-16 destinations and reduced NEET figures.
- Tracking via Compass+.
- Stakeholder feedback (students, staff, parents, providers).
- Academic progress and personal development growth.